



How To Sanction an USFGT Event

The USFGT Tournament Sanctioning Process

This is your step-by-step guide to sanctioning an USFGT tournament. If you have questions or need any assistance with these steps or with your event, please ask usa@footgolf.net.

1) Select a date and tier then have it approved by the USFGT coordinator.

Player packs, number of holes, prizes, and hole types are all important factors in whether a tournament should be C-Tier or if you should start with a League. Want to run a league instead? USFGT Leagues are a great way to grow sanctioned play in your area.

Make sure the course owner, tournament director, or other relevant decision-maker has approved you hosting a tournament there. This might be as easy as an email exchange or they might require a formal application and contract between the organizer and the course. Working with any local clubs will help with the tournament participation.

Next, submit the tournament's date, location, and proposed Level to the USFGT through the sanctioning form. As the USFGT tour grows there may be regional Coordinators that can be contacted. Make sure your event doesn't conflict with any other event in the area.

2) Fill out and submit the Sanctioning Agreement online.

Fill out and submit the USFGT Sanctioning Agreement. Make sure to read the brief Terms and Conditions that you're agreeing to. If you're scheduling multiple days of competition with different divisions each day (e.g. Saturday Ams and Sunday Pros), make sure to select the option to host distinct divisions on separate days at the same venue.

Make sure you fill out all questions on the Sanctioning Agreement to get to the payment page. The Sanctioning Agreement will not be submitted without payment of the sanctioning fee.

The agreement will also not be submitted if the Event Director (and Assistant Event Director, if there is one) is not a current AFGL/USFGT Member ([join or renew here](#)) and/or not a Certified Official. In order to become a Certified Official, you must pass an open-book exam covering material from the Official Rules of FootGolf and the Competition Manual. You may take the test as many times as you need to until you pass. Once you pass, you will be prompted to pay a \$10 fee for your certification, which lasts for two years.

3) How to make changes to your sanctioned event.

Contact the USFGT to make any changes to the event page.

Major changes need to be made by the USFGT Support Team. Do not re-sanction or re-submit your tournament. Instead send an email to usa@footgolf.net with the information you need changed, and our staff will assist you.

Sanctioning Fees

After completing the Event Sanctioning Agreement, one of the following sanctioning fees will apply. Fees can be paid online using a debit/credit card or PayPal at the end of the online sanctioning process.

C-Tier: \$25

Leagues: \$25